

无锡职业技术学院国际学生居留证件与签证管理规定

Regulations on the Management of Residence Permits and Visas of International Students of Wuxi Institute of Technology

In order to improve the quality and efficiency of the management of international students, and further standardize the management of residence permits and visas of international students, the Regulation is hereby formulated in accordance with the *The Exit and Entry Administration Law of the People's Republic of China* and the *Regulations of the People's Republic of China on the Administration of the Entry and Exit of Foreigners, Management Measures of Schools in Enrolling and Cultivating International Students*.

Article 1 International students mentioned in the Regulations refer to foreign citizens who hold foreign passports and register in our college to receive academic education or non-academic education.

Article 2 Visa category: Those who come to study in China for more than 180 days should apply for an X1 visa; those who come to study in China for less than 180 days (including 180 days) should apply for an X2 visa.

Article 3 International students must apply for temporary accommodation registration at the Student Affairs Office of the School of International Education and the police stations of residence within 24 hours after entering the country. If you change the place of residence, you must go to the Student Management Office and the police station of residence to apply for temporary accommodation registration within 24 hours after the change.

Article 4 International students with X1 visas must apply for residence permits within 30 days after entering the country. International students with an X2 visas shall go through relevant procedures two weeks before the visa expires if they need to continue their studies beyond the number of days of stay.

Article 5 The residence permit of international students with Jiangsu government scholarship and of inter-school exchange shall be handled according to their respective length of study; the residence permit for self-funded international students shall be handled according to the academic year, and the validity period shall not exceed the length of study registered in our school.

Article 6 International students need to carry their passports with them when going out, in case of checking by the public security department at any time.

Article 7 The Student Affairs Office of the School of International Education assists international students in the registration of temporary accommodation, application for residence permit, extension of residence permit and visa application. International students must obtain the extension and visa application letter with the receipt of the payment before the beginning of the fall semester (September each year).

Article 8 International students who complete the payment of tuition and miscellaneous fees for one academic year can obtain a 360-day residence permit extension and visa application letter. International students who have completed the payment of tuition and miscellaneous fees for half an academic year (one semester) can obtain a 180-day residence permit extension and visa application letter. If international students fail to pay tuition and miscellaneous fees on time, the college only provides residence permit extension until the end of October of the current year. When going through relevant procedures, international students need to pay relevant fees to the Population and Exit-Entry Administration Detachment of Wuxi Public Security Bureau in accordance with relevant regulations.

Article 9 The following documents are required to apply for a residence permit:

1. Original and photocopy of personal valid passport (ordinary passport) and visa;
2. An official letter indicating the length of study and the *Admission Notice*;
3. The original and photocopy of the *Visa Application Form for Studying in China of International Students* (JW202 form);
4. Fill in the *Visa and Residence Permit Application Form for Foreigners*, and paste a recent two-inch front-face, bareheaded, white-background color photo;
5. A copy of the temporary accommodation registration form;
6. Applicant who has studied for more than one year and is over 18 years old needs to provide a copy of the *Verification Certificate of Physical Examination Records for Overseas Personnel* issued by Wuxi

Branch of Jiangsu International Travel Health Care Center.

Article 10 International students should apply for a new residence permit to the Population and Exit-Entry Administration Detachment of Wuxi Public Security Bureau within 10 working days if their passport numbers and accompanying persons change. If there is any change in the international students' address, institution, etc., they must apply to the Population and Exit-Entry Administration Detachment of Wuxi Public Security Bureau within 10 working days.

Article 11 The reason for the residence permit of an international student is "study", and the student is not allowed to work in China. If there is any employment behavior, relevant personnel will be penalized by the public security organ according to relevant regulations.

Article 12 International students must leave the country before their residence permits expire. Students who continue to study in China should go through the extension procedures before the expiration date. To extend or change the residence permit, international students should apply to the Student Management Office 2 weeks in advance. International students should pay close attention to the validity period of their passports, visas and residence permits, and go through the extension procedures in a timely manner. International students who illegally stay or reside after the visa or residence permits expire will be penalized by the public security organ according to relevant regulations.

Article 13 The college does not accept family members of international students who apply for visas to Chinese embassies (consulates) abroad to accompany them.

Article 14 International students who return to their home countries due to illness or other reasons, or travel to China's Hong Kong SAR and Macao SAR and other countries during their studies must register at the Student Management Office and go through the exit formalities only after gaining approval.

Article 15 International Students who go outside Wuxi (within China) for traveling, conference or other reasons must explain their whereabouts to the Student Management Office, and make temporary accommodation registration within 24 hours after arriving at the destination and returning to the school.

Article 16 International students who transfer to other schools must go through relevant procedures at the Student Management Office, and the school will issue a transfer certificate. Within 10 days after arriving at

the place of immigration (and within the validity period of the residence permit), the student shall go through the residence permit procedures at the Exit-Entry Administration Department of the Public Security Bureau of the place of immigration.

Article 17 International students shall keep their passports, visas and residence permits properly and shall not alter or damage them. When losing passport, student should report the loss to the Public Security Bureau in time, and make a statement in the newspaper. Student shall apply to the embassy of his or her home country in China for reissuing of passport after obtaining a certificate of loss issued by the Population and Exit-Entry Administration Detachment of Wuxi Public Security Bureau. After reissuing of passport, student shall apply for a new residence permit in time at the Population and Exit-Entry Administration Detachment of Wuxi Public Security Bureau.

Article 18 Any specific matters related to the management of international student visas and residence permits shall be dealt with in accordance with the regulations of the Population and Exit-Entry Administration Detachment of Wuxi Public Security Bureau.

Article 19 The School of International Education is responsible for the interpretation of the Regulations.